

MINUTES
Governing Board Reading Edge Academy, Inc.
October 19, 2021 Reading Edge Academy 6:00 PM

Governing Board Members Roll Call:

Staff Members Roll Call:

Mike Caldwell	Chair	P	Peggy Comardo	Principal	P
Vickie Foster	V Chair	P	Don Comardo	Facilities	Ex
Arlene Lowery	Secretary by Phone	P	Debbie Smoak	AP REA	P
Marianne Stanley	Treasurer	EX	Maryann Roberts	AP Samsula	P
Sandy Kent	Member	P			

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

This meeting was called to order at 6:00 PM at Reading Edge Academy by Mr. Mike Caldwell, Chair. The Pledge of Allegiance was said, and roll call was taken. Mr. Don Comardo and Mrs. Marianne Stanley were excused, while Mrs. Arlene Lowery and Sandy Kent attended by phone.

AUDITOR’S REPORT FOR SCHOOL YEAR ENDING JUNE 30, 2020

Mr. Kevin Holbert with James Moore presented the June 30, 2020 audit reports for Reading Edge Academy and Samsula Academy. This report was unable to be presented. A motion was made by Mrs. Foster to move this audit to the November 16, 2021 meeting at Samsula Academy. This motion was seconded by Mike Caldwell. The motion carried with a 4-0 vote, Mr. Caldwell, Mrs. Foster, Mrs. Lowery, and Mrs. Kent voted with approval.

FINANCIAL REPORTS

The September financial reports were not presented due to Mrs. Marianne Stanley’s absence. Mrs. Foster made a motion to table to financial reports for Reading Edge Academy and Samsula Academy until the November 16, 2021 meeting at Samsula. The motion was seconded by Mr. Caldwell. The motion carried with a 4-0 vote. Mr. Caldwell, Mrs. Foster, Mrs. Lowery, and Mrs. Kent voted with approval.

APPROVAL OF PREVIOUS MINUTES

The August 2021 minutes written by Mrs. Arlene Lowery were presented. A motion was made by Mrs. Foster to accept the minutes, and seconded by Mrs. Sandy Kent. The motion carried 4– 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, and Mrs. Kent approving the motion.

ASSISTANT PRINCIPAL’S REPORTS

- :
- Reading Edge Academy, Ms. Deborah Smoak**
 - September 22** – submitted the Instructional Continuity Plan (ICP) report to the state of Florida as required by law.
 - September 24** – Scholastic Book Fair classed, had wonderful volunteers and support from our families with one Family night on Wednesday, September 22.
 - September 28** – Boy Scouts of American visited the classrooms and had a parent sign up that evening.

September 29 – Worked to complete the required School Improvement Plan by the state of Florida, which we found out later that Charters were not required to do a plan. Our plan will be put into play for our students to continue showing growth in academics.

October 1 – 10 – I took a vacation and I am very grateful for the time off

October 13 – Progress reports distributed – Thanks to Kim Bonfield for setting all the teachers up with Google Drive so that we don't need flash drives anymore – saving money too!

October 15 – FTE is Date Certain – our enrollment is a solid 311 students

October 18 – Professional Duty Day – staff training covering ESE, Speech and VSET requirements along with the “Good for the Order”

Out of Field Teachers : Letters of Eligibility, ESOL endorsement

Jennifer Christ (1) – Letter of Eligibility and ESOL

Ciera Conroy (K) – certification and ESOL

Dionne Landry (4) – ESOL

Holly Kline (2) - ESOL

Nikole Goins (K) - ESOL

Sabrina Bew (2) -ESOL

Danielle Madara - (5) Letter of Eligibility and ESOL

Rachel Pascascio – (5) Letter of Eligibility and ESOL

Academic Progress:

Kindergarten – Sight words (44/66) Number recognition/counting (52/66)

First grade – Istation (27/46) Level 3-5 Math Topic Checks (27/32) Passing with 80%+

Second grade – Istation (35/53) Level 3-5 Math Topic Check(26/50) Passing with 80%+

Third grade – Istation (38/49) Level 3-5 Math Topic Check (34/49) Passing with 80%+

Fourth grade – Istation (34/52) Level 3-5 Math Topic Check (35/52) Passing with 80%+

Fifth grade – Istation (23/31) Level 3-5 Math Topic Check (22/31) Passing with 80%+

Reading Edge Academy's enrollment is currently 303.

SAMSULA ACADEMY by Ms. Maryann Roberts

Tuesday, October 26th - The Boy Scouts will be here to

Friday, October 29th – The Story Book Parade Returns! Grade K-2 will participate.

Out of Field Teachers

Carrie Granbois – Certification number missing only.

Wednesday, September 22th – The Instructional Continuity Plan (ICP) report was sent to VCS for review and then on to the state as required by law. The ICP is a comprehensive plan which outlines the schools response in the event to a pandemic or weather event occur.

Thursday, September 30th – Members of the Rotary Club came to distribute dictionaries to our third grade classrooms. Former REA Inc. Board member, Gerald Crumb, came to present the dictionaries to our students.

Thursday, September 24th- Wednesday, October 6th – School Store Fundraiser took place. It was a huge success. We were able to buy manipulative materials for classrooms, ESD supplies and games as well as balls and bags.

October, 4 - and ongoing – Teachers are attending Math Topic Workshops for their grade levels through VCS Teams to enhance their craft.

Wednesday, October 6th – Progress report comments were due to the administration.

Tuesday, October 12th – Monthly virtual TAT (Threat Assessment Meeting) took place with Southeast Volusia schools. We had one transient threat form a first grader. Parents were called in immediately and a behavior plan was set up. PST paperwork was also started. The student has since left the school.

Wednesday, October 6th – Progress report comments were due to the administration.

Wednesday, October 13th – Progress reports distributed to students.

Friday, October 15th – We had our Fall Bake Sale!

Friday, October 15 – FTE is Date Certain – our enrollment is a solid 184 students – added one today.

Monday, October 18 – Professional Duty Day – Faculty Meeting and staff training covering DPP/ VSET requirements took place. .

Wednesday, October 20th – Mr. Skinner will be here for picture retakes.

Samsula Academy's enrollment is currently 185.

PRINCIPAL'S MESSAGE

Mrs. Comardo offered her gratitude to her AP's for the work they did to complete the required ICP for the state of Florida and to Ms. Smoak for completing the School Improvement Plan due to the state requirement due to the R.A.I.S.E. law for 3rd grade students who did not achieve a level 3 or better on the Spring FSA ELA test with the state. She also commended both AP's for working without compensation on the required reports on their own time.

OLD BUSINESS

Governing Board By Laws

The updated Governing Board By Laws were presented by Mrs. Vickie Foster and discussed by the Board.

A motion was made to accept the Governing Board By Laws by Mrs. Lowery and seconded by Mrs. Foster. The motion carried 4 – 0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery, and Mrs. Kent voting approval.

COVID-19 Relief Payment for staff members

Mrs. Foster stated she had received a text from a staff member asking when they could expect to receive this payment that was approved at the October, 2021 meeting. Mrs. Comardo stated that she had not been in contact with Mrs. Stanley, the Board Treasurer, to determine where the funds would be taken from. She stated that she would contact Mrs. Stanley again to get a decision. Mrs. Comardo did state that it would not come through payroll.

NEW BUSINESS

Out Of Field Teachers

Reading Edge Academy presented 8 names of current staff members who were teaching Out Of Field according to the State of Florida. They were either working with a letter of Eligibility or had not completed their ESOL Endorsement requirement. These teachers are recorded in the Assistant Principal's message. The AP requested the Governing Board's authority to send the required statement home to the families of those students as instructed by the State of Florida. Mrs. Foster made the motion to grant permission to send the letter to the families as instructed by law and was seconded by Mrs. Lowery. The motion carried 4-0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery and Mrs. Kent voting approval.

Samsula Academy presented 1 name of a current staff member who was teaching Out Of Field according to the State of Florida. This teacher, Carrie Granbois, is working with an incomplete teaching certificate according to the State of Florida. The AP requested the Governing Board's authority to send the required statement home to the families of this teacher as instructed by the State of Florida. Mrs. Foster made the motion to grant permission to send the letter to the family as instructed by law and was seconded by Mrs. Lowery. The motion carried 4-0 with Mr. Caldwell, Mrs. Foster, Mrs. Lowery and Mrs. Kent voting approval.

PUBLIC PARTICIPATION

NEXT MEETING: November 16, 2021 at Samsula Academy

ADJOURNMENT: The meeting adjourned at 6:31 P.M.