

## MINUTES

Governing Board Reading Edge Academy, Inc.

**October 18, 2022 Reading Edge Academy 6:00 PM**

Governing Board Members Roll Call:

Staff Members Roll Call:

Arlene Lowery	Chair /Secretary	P	Peggy Comardo	Principal	P
Sandy Kent	V Chair (by Phone)	P	Sue Smith	AP Reading Edge	P
Marianne Stanley	Treasurer	P	Maryann Roberts	AP Samsula	EX
Samantha Higbee	Member	P	Toni Hunt	Central FL ESE Advocate	P
Jamelle Wachuku	Pending Member	P			

### CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

This meeting was called to order at 6:00 PM at Reading Edge Academy by Arlene Lowery, Chair. The Pledge of Allegiance was recited, and roll call was taken. Mrs. Kent attended by phone, Mrs. Roberts was excused.

### PUBLIC PARTICIPATION

Mr. Jamelle Wachuku was recognized as a Pending Member, and Mrs. Toni Hunt, Central Florida ESE Advocate was added as a Staff Member.

### APPROVAL OF PREVIOUS MINUTES

The September 27, 2022 minutes written by Mrs. Lowery were previously sent to the board online and presented for approval. A motion was made by Mrs. Stanley to accept the minutes and seconded by Mrs. Kent. The motion carried 4– 0 with Mrs. Lowery, Mrs. Kent, Mrs. Stanley and Mrs. Higbee approving the motion.

### FINANCIAL REPORTS

The Reading Edge Academy **August** Financial Report was presented by Mrs. Stanley for approval. A motion was made by Mrs. Lowery to accept this report and seconded by Mrs. Higbee. The motion carried 4– 0 with Mrs. Lowery, Mrs. Kent, Mrs. Stanley and Mrs. Higbee approving the motion.

The **August** Samsula Academy Financial Report was presented by Mrs. Stanley for approval. A motion was made by Mrs. Higbee to accept the report and seconded by Mrs. Kent. The motion carried 4 – 0 with Mrs. Lowery, Mrs. Kent, Mrs. Stanley and Mrs. Higbee approving the motion.

The Reading Edge Academy **September** Financial Report was presented by Mrs. Stanley for approval. A motion was made by Mrs. Kent to accept this report and seconded by Mrs. Lowery. The motion carried 4– 0 with Mrs. Lowery, Mrs. Kent, Mrs. Stanley and Mrs. Higbee approving the motion.

The **September** Samsula Academy Financial Report was presented by Mrs. Stanley for approval. A motion was made by Mrs. Lowery accept the report and seconded by Mrs. Higbee. The motion carried 4– 0 with Mrs. Lowery, Mrs. Kent, Mrs. Stanley and Mrs. Higbee approving the motion.

## **ASSISTANT PRINCIPAL’S REPORTS**

### **READING EDGE ACADEMY by Ms. Sue Smith**

September 28-30 All schools were closed due to Hurricane Ian

October 3rd - Students had no school. I attended a Quality Individual Educational Plan training with Toni Hunt, CFEA.

October 4th - Students had no school. I attended an IEP Matrix training with Toni Hunt, CFEA.

October 5th - 7th - Book fair was extended due to Hurricane Ian.

October 5th - I attended a meeting with Toni Hunt, CFEA, regarding MTSS next steps.

October 5th - I attended a Teams meeting to get an update on the Intensive Afterschool and Weekend Academies grant. It would provide funding for tutoring for literacy, and STEM.

October 12th - Progress reports were sent home to families.

October 10-14th - Toilet paper drive for the Jerry Dollinger Food Drive. We collected 148 rolls of toilet paper.

October 14th - I attended a Teams Meeting to get an update on ESSER II Supplemental Programming and ARP Supplemental Programming which will provide funding for tutoring and/or extracurricular activities.

October 17th - Professional Development Day- In the morning, Mr. Asmussen and I presented information on Positive Behavioral Interventions and Support (PBIS) to staff at Reading Edge Academy. PBIS is a proactive approach to establishing behavioral supports needed for students to achieve success. In the afternoon, I presented the PBIS material to Samsula Academy

October 18th - Kick off School store fundraising program. Met with classes and presented a video about how to participate in the fundraiser. Families send emails to family and friends. They purchase off the site and the school gets the money back.

## **SAMULA ACADEMY by Mrs. Maryann Roberts**

Mrs. Comardo presented the Samsula Academy's report for Mrs. Roberts. On **October 19, 2022** the report below by Mrs. Roberts was added:

October 3rd – The administration team and ESE teachers from both schools met with Toni Hunt for Professional Development on writing quality IEPs.

October 4th – The administration team from both schools met with Toni Hunt for Professional Development on ESE Matrix and compliancing IEPs.

October 7th – Progress report comments were due to the administration.

October 11th – Monthly virtual TAT (Threat Assessment Meeting) took place with Southeast Volusia schools. We had no transient threats to report.

October 12th – Progress reports went home.

October 12th – The first PTA meeting of the school year took place. Parents came to hear about all the events planned for this year. Discussion regarding the new playground took place. Money was set aside for PTA. All profits from the Fall Festival will added to the playground fund.

October 17th – A faculty meeting followed by Professional development took place. PD was Positive Behavior Interventions and Supports or (PBIS) model for behavior interventions. This a proactive way of preventing behavior issues in the classroom with positive interventions.

October 15th – FTE is Date Certain – our enrollment is 142 students. Two students will be returning to Samsula Academy and 2 are enrolling this week.

October 20th – Picture Day!

October 20th the school will have a booth at monthly New Smyrna Beach Canal Street Nights event. We will pass out informational flyers, candy and small school themed gifts.

October 21st – We will have our Fall Bake Sale!

October 20th – Mr. Skinner will be here for yearbook pictures.

October 24th – Race Program Ad kick off.

October 26th – The Story Book Parade Returns! Grade K-2 will participate.

### **PRINCIPAL'S MESSAGE**

Mrs. Comardo expressed her sincere appreciation to Mrs. Maryann Roberts, Mrs. Sue Smith, Mr. Keith Asmussen, and Mrs. Toni Hunt for all the work they have been doing together for both schools. This team effort has been pulling everything together and already she can see that their efforts have made both schools stronger and better.

## **OLD BUSINESS**

### **Samsula Fall Festival**

The Samsula Fall Festival will be held on November 5<sup>th</sup> at 11:00 AM at the Samsula Academy. Tickets will be required for all the booths and the Samsula Academy teachers will be present at this event.

### **Fencing at Samsula**

It was discussed that the fencing project at Samsula Academy was still pending due to finding grants that would help finance this important project. The third bid from H2O Power which was more reasonable in price came in at \$23,226.61, and required a down payment of \$17,419.96. However, because the time ran out on the bid, material prices have to be adjusted.

### **Out of Field Teachers – Update:**

All teachers are required by state law to get these endorsements or complete course work for ESOL/ELL

The following Teachers are out of field at REA:

Bew - ESOL/ELL hours or endorsement -She is working on this  
Dunn - ESOL/ELL hours or endorsement -She is working on this  
Weems - ESOL/ELL hours or endorsement -She is working on this

These are our long term subs who are not required to have certifications but are listed and I must report to the GB.

Long term subs:

Sirabella- certification - ESOL/ELL hours or endorsement  
Houchen - certification - ESOL/ELL hours or endorsement  
Torres - certification - ESOL/ELL hours or endorsement  
Thomas - certification - ESOL/ELL hours or endorsement

The following Teacher is out of field at Samsula:

Bieloh - subject certification Certificate Number

### **Candidates interested in Governing Board Membership**

Mr. Jamelle Wachuku was recognized as a Pending Member but could not vote until his on line training and background checks were completed.

Mrs. Lowery read a letter from Mrs. Victoria Still, a parent from Reading Edge Academy, who would like to become a Governing Board member. This request was received favorably, and she will be invited to attend the next board meeting in November for a formal introduction.

## **NEW BUSINESS**

### **Recent Storm Damage to both Schools**

**Reading Edge Academy** suffered lightning damage to the building roof two weeks prior to Hurricane Ian, so Marshall Bone was contacted for estimates that will be forwarded to the insurance company for financing repairs.

**Samsula Academy** had damage to the roof tiles on the Media Center which were due to Hurricane Ian.

It was discussed that because the power was out the food in the cafeteria had to be thrown out. A suggestion was made that for future storms, maybe food could be donated to those in need instead of being wasted. Mrs. Comardo said she would check to see if it would be allowed by the state.

**NEXT MEETING:** November 15, 2022 at Samsula Academy at 6:00 PM

**ADJOURNMENT:** The meeting adjourned at 7:10 PM

Respectfully Submitted,

**Arlene Lowery**, Secretary

Governing Board, Reading Edge Academy, Inc.