

MINUTES

Governing Board Reading Edge Academy, Inc.

September 27, 2022 Samsula Academy 6:00 PM

Governing Board Members Roll Call:

Staff Members Roll Call:

Arlene Lowery	Chair /Secretary	P	Peggy Comardo	Principal	P
Sandy Kent	V Chair	P	Sue Smith	AP Reading Edge	P
Marianne Stanley	Treasurer	EX	Maryann Roberts	AP Samsula	P
Samantha Higbee	Member	P			

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

This meeting, which was moved from September 20th to September 27th was called to order at 6:00 PM at Samsula Academy by Arlene Lowery, Chair. The Pledge of Allegiance was recited, and roll call was taken. Marianne Stanley was excused.

PUBLIC PARTICIPATION

Guests included Toni Hunt, Central Florida ESE Advocate; Allison Bronke, Samsula teacher; and Samsula parents Colleen Tidd and Lauren Huddleston.

Mrs. Tidd brought up her concerns for the safety of the drinking water at Samsula. She was assured that testing has been done and the water is safe to drink. She was also informed that lead testing is also done once a year, and the water is safe. Compliance reports for Samsula’s water testing are available in the main office and can also be found posted online. Also, it was brought up that the eight broken water fountains in the classrooms have been repaired and are all in working order.

Mrs. Huddleston brought up the issue of communication between administration and parents. She was concerned that the enrollment has been down and that was part of the problem. She was assured that opportunities to bridge this gap would come back to the school with the upcoming events such as the Samsula Fall Festival to be held at the school on November 5th at 11:00 AM. The PTA meeting scheduled for September 28th has been changed to October 5th at 6:15 PM, due to Hurricane Ian.

APPROVAL OF PREVIOUS MINUTES

The August 30, 2022 minutes written by Mrs. Lowery were previously sent to the board online and presented for approval. A motion was made by Mrs. Kent to accept the minutes and seconded by Mrs. Higbee. The motion carried 3– 0 with Mrs. Lowery, Mrs. Kent, and Mrs. Higbee approving the motion.

FINANCIAL REPORTS

Since Mrs. Stanley was unable to attend this meeting, a motion to table the August financial reports until the next meeting was made by Mrs. Lowery and seconded by Mrs. Kent. The motion passed 3 – 0 by Mrs. Lowery, Mrs. Kent, and Mrs. Higbee voting approval.

ASSISTANT PRINCIPAL'S REPORTS

READING EDGE ACADEMY by Ms. Sue Smith

September 1st - Multi-Tiered Systems of Support meetings were held with classroom teachers. Teachers used screening data to help identify struggling students and planned for interventions.

September 2nd - I attended a Teams Meeting to get an update on the Driving Choice Grant. This grant provides funds to improve access to reliable transportation and support innovative solutions that increase efficiency of transportation.

September 6 - 30 Florida Assessment of Student Thinking Progress Monitoring 1 was completed on all students in grades k-5.

September 7th - I attended an administrative meeting with Mrs. Comardo and Mrs. Roberts.

September 9th - I met with the Cafe team. We discussed paperwork and site reviews. We made a list of questions for Tara Dickey, Training and Technical Assistance Specialist, Bureau of Child Nutrition Programs, Division of Food, Nutrition and Wellness, Florida Department of Agriculture and Consumer Services.

September 12th - I met with Tara Dickey, Training and Technical Assistance Specialist, Bureau of Child Nutrition Programs, Division of Food, Nutrition and Wellness, Florida Department of Agriculture and Consumer Services.

September 12th - PTA meeting at 5:30 pm in Ms. Toland's room. They discussed volunteers for picture days. They set the schedule for the book fair. The set up will take place after school pictures are done on Wednesday. Students will view it on Friday, September 23rd. Family night will be Wednesday, September 28 from 5-7. Fire and ice spirit night will take place the second Wednesday of each month starting in October at Tijuana Flats and Jeremiah's Ice.. There will be a toilet paper drive the week of October 10th. Parents signed up for events.

September 13th - A representative from Boy Scouts of America visited classrooms.

READING EDGE ACADEMY By Ms. Sue Smith (continued)

September 14th - I attended a webinar on Site Reviews sponsored by Bureau of Child Nutrition Programs, Division of Food, Nutrition and Wellness, Florida Department of Agriculture and Consumer Services. The Boy Scouts of America held a registration event in the cafe at 6:30 pm.

September 14th - I attended a Teams Meeting to get an update on an Instructional Materials Grant. There was a CPR training held at Samsula. Coach Rodriguez, Mr. Asumussen, and Ms. Toland attended.

September 15th - I attended a webinar on Menu Planning sponsored by Bureau of Child Nutrition Programs, Division of Food, Nutrition and Wellness, Florida Department of Agriculture and Consumer Services.

September 16th - I attended a funding meeting with Mrs. Bonfield and Mrs. Comardo hosted by Toni Hunt of CFEA.

September 20th - Picture day for kindergarten through second grade.

September 21st - Picture day for third through fifth grade.

September 22nd - I attended a webinar on Verification Training and FANS Reporting sponsored by Bureau of Child Nutrition Programs, Division of Food, Nutrition and Wellness, Florida Department of Agriculture and Consumer Services. We held a faculty meeting in the afternoon.

September 23rd - A preview of the book fair was held for students.

September 26th - I attended a training with Mrs. Comardo, Mr. Asmussen, and Mrs. Smith on Comprehensive School Threat Assessment Guidelines hosted by Jessica McIntyre, VCS Coordinator of Mental Health. This was a follow up to a six-hour online class we had completed.

September 26th-30th - The Scholastic Book Fair was held in the conference room by the PTA.

September 27th - NNAT3, gifted screener, was administered to second grade students.

Reading Edge Academy's enrollment is currently 310.

SAMULA ACADEMY by Mrs. Maryann Roberts

Monday, September 5th - Labor Day holiday - no school.

Thursday, September 8th – ongoing- FAST Testing, the new progress monitoring system, took place daily until September 30th. This is the first of three assessments that will take place this year.

Monday, September 12th – Our first Book Fair of the school year took place.

Friday, September 16th – Consortium meeting took place with Toni Hunt and the administrators of Reading Edge Academy Inc. Updates and activities going forward were discussed.

Tuesday, September 20th- Administration meeting with Toni Hunt to discuss school funding took place.

Friday, September 23rd - Kick off for the school Store/Caring Classroom Fundraiser. Students will view a CD regarding the fundraiser. Funds raised through donations and shopping online at certain retailers earn funds to purchase items for the school.

Wednesday, September 21st - PTA planning Meeting- Focus will be on the upcoming Storybook Parade 10/26 and Fall Festival 11/5.

Monday, September 26th -Progress Report comments are due to the Administration,

Tuesday, September 27th– NNAT3, gifted screener, will be given to all second graders.

Wednesday, September 28th – There will be General PTA Meeting for all families and teachers. After teacher introductions, fundraising and activities planned

Samsula Academy's enrollment is currently 150.

PRINCIPAL'S MESSAGE

FSSAT Reports

Mrs. Comardo talked about the FSSAT Reports (School Risk Security Assessment) for both schools. It was explained in order to keep the school safe, the exact plan would not be released to the public.

Out of Field Teachers

Mrs. Comardo gave a verbal report of Out of Field Teachers. Those at Reading Edge Academy include one in Art and two in Grade 2. Those at Samsula Academy include Kindergarten, Music, and Grade 5.

Survey

Mrs. Comardo also read the Personnel Survey she gave to the state online, which included the personnel at both schools.

OLD BUSINESS

Fencing at Samsula

It was discussed that a third bid for fencing Samsula Academy which was more reasonable in price had been found. All bids will be brought up at the next Governing Board meeting so that important project can be voted on. It was also discussed that a possibility of grants could be applied for to help pay for this fence.

NEW BUSINESS

Candidates interested in Governing Board Membership

Ms. Smith informed the Board that she had a good candidate from Reading Edge Academy who was interested in becoming a Governing Board member. She said she would forward a letter to the members for consideration.

It was discussed that Mr. Jamelle Wachuku, who had requested Governing Board membership at the previous meeting would be a good fit for this Board. Mrs. Highbee made a motion to accept him as a member pending his passing the background check and taking the online training, seconded by Mrs. Kent. The motion carried

4 – 0 with Mrs. Lowery, Mrs. Kent, Mrs. Higbee, and an absentee vote made by Mrs. Stanley.

Other New Business

Article X Indemnification- (From the BY-Laws, 2021- 2022)

A discussion about Indemnification (security against legal liability for one's actions) could be found in the Reading Edge, Inc. By – Laws.

NEXT MEETING: October 18, 2022 at Reading Edge Academy

ADJOURNMENT: The meeting adjourned at 7:30 P.M.

Respectfully Submitted,

Arlene Lowery, Secretary

Governing Board, Reading Edge Academy, Inc.